

Please Note: this is a draft impact assessment on a budget proposal. Final impact assessments will be published with final budget papers for the full council meetings taking place in February 2013

Budget Proposals 2013/14: Major Decision: Business Unit: Supporting People

Combined Impact Assessment: Full assessment (Part 2)

The council and its partners are facing a significant challenge in the savings it needs to make over the next couple of years. This Full Impact Assessment has been developed as a tool to enable business units to fully consider the impact of proposed major decisions on the community. As a council we need to ensure that we are able to deliver the savings that we need to make from the 1st April and be able to justify our decisions through any legal challenge.

This full assessment, combined with the initial review, will evidence that you have fully considered the impact of your proposed changes and carried out appropriate consultation on those changes with the key stakeholders. The Combined Impact Assessment will allow Councillors to make informed decisions as part of the decision-making process regarding the council's budget.

Name: Lisa Smith / Tracey Field **Position:** Acting Supporting People Managers

Business Unit: Supporting People **Department:** Supporting People

Date Commenced: November 2012 **Date:** December 2012 v3

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Summary from Overall Proposal (Updated as required)

Proposals – Outline	Savings 2013/14		Implementation Cost Include brief outline + year incurred	Delivery In place 01/04/13 If earlier or later state date	Risks / impact of proposals <ul style="list-style-type: none"> Potential risks Impact on community Knock on impact to other agencies 	Type of decision*		
	Income £ 000's	Budget reduction £ 000's				Internal	Minor	Major
Social inclusion floating support <ul style="list-style-type: none"> Service re-design 		200		1/4/13	<ul style="list-style-type: none"> Reduced system capacity 			x

Section 1: Purpose of the proposal/strategy/decision

No	Question	Details
1.	Clearly set out the purpose of the proposal	<p><i>Outline exactly what the proposal is / whether there is any change including reasons for the change. List the key objectives of the proposal/strategy.</i></p> <p>The proposal is to work with Westcountry Housing to remodel the Social Inclusion Floating Support Service, to deliver at a reduced cost and capacity (232 units reducing to approximately 150 units) and extend that contract for a further 1 or 2 years. The reduction in capacity will be managed over the coming months to ensure that it is operating at the new maximum level by 1st April 2013, meaning that no clients will need to lose their service or be transferred elsewhere.</p> <ul style="list-style-type: none"> To realise a saving of £200,000 within the Supporting People budget To provide greater value for money to the Authority within the delivery of this service
2.	Who is intended to benefit	<i>Who are the key stakeholders / which individuals / specific groups may benefit from the proposal or who will be most</i>

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No	Question	Details
	/ who will be affected?	<p><i>affected?</i></p> <p>The Supporting People (SP) programme funds and develops support services to help vulnerable people live independent lives. Support prevents homelessness and promotes independence through help with budgeting, accessing services, building social networks, resettling into a new home, maintaining tenancy and mortgage conditions and so on.</p> <p>The SIFS contract was awarded in July 2009 and there is the capacity to extend the contract rather than to re-procure the service. The purpose of the service is to:</p> <ul style="list-style-type: none"> • Improve quality of services in order to prevent homelessness, hospital admission, crisis and health deterioration • Provide more personalised services that achieve outcomes for people and meet identified needs in the community • Improve value for money <p>All client groups will be affected by this change. The service is intended to be innovative and to act as an early intervention thereby preventing the need for people to access other more acute and more intensive services. The service works with people ranging from low level to complex needs though all client groups including those with poor mental health and difficult to engage clients, who are often re-referred into services.</p> <ul style="list-style-type: none"> • Staff within the provider organisation who may be subject to redundancy as a result of reduced funding and capacity within the service
3.	What is the intended outcome?	<p><i>It is important to identify the specific outcomes that this proposal intends to deliver.</i></p> <ul style="list-style-type: none"> • To reduce the annual Supporting People budget by £200,000 • In comparison to a more recently let floating support contract this service is high cost and does not offer good value for money to the Authority, the new service although offering reduced capacity will provide better value for money.

Section 2: Equalities, Consultation and Engagement

Torbay Council has a moral obligation as well as a duty under the Equality Act 2010 to eliminate discrimination, promote good relations and advance equality of opportunity between people who share a protected characteristic and people who do not.

The **Equalities, Consultation and Engagement** section ensures that, as a council, we take into account the Public Sector Equality Duty at an early stage and provide evidence to ensure that we fully consider the impact of our decisions/proposals on the Torbay community.

Evidence, Consultation and Engagement

No	Question	Details
4.	Have you considered the available evidence?	<i>Consider data and research already available locally and nationally. Your assessment should be under-pinned by up-to-date and reliable information about the different groups the proposal is likely to affect. For instance, population profile, satisfaction data, deprivation statistics and how this helps to build a picture around your proposal.</i>
5.	How have you consulted on the proposal?	<i>Have you carried out any consultation on your proposal and if so how? Focus groups / survey / events? Remember that it may be important to also consult on any alternative options. Also include who you have consulted with and if applicable which specific groups you have consulted with (i.e. groups who may be specifically affected by your proposal, specific equality or hard to reach groups).</i> The provider has been consulted on with regard to their ability to deliver to this new cost model
6.	Outline the key findings	<i>Include feedback on your proposal including where you have consulted on any alternative options. Also include response rates, number of attendees to events / focus groups, outline of specific interest groups consulted. Use bullet points to summarise the key conclusions.</i> The provider has put forward a proposal which achieves this, but it does mean that the service will be likely to have to make redundancies
7.	What amendments may be required as a result of the consultation?	<i>Has feedback from the consultation and engagement process identified any changes required to the proposal? Have you had to alter your decision and look at alternative options?</i>

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Positive and Negative Equality Impacts

No	Question	Details		
8.	Identify the potential positive and negative impacts on specific groups	<i>It is not enough to state that a proposal will affect everyone equally. There should be more in-depth consideration of available evidence to see if particular groups are more likely to be affected than others – use the table below. You should also consider workforce issues. If you consider there to be no positive or negative impacts use the ‘neutral’ column to explain why.</i>		
		Positive Impact	Negative Impact	Neutral Impact
	All groups in society generally		The proposal will reduce overall system capacity and mean longer waits for supporting people services	
	Older or younger people			
	People with caring responsibilities			
	People with a disability			
	Women or men			
	People who are black or from a minority ethnic background (BME)			
	Religion or belief (including lack of belief)			
	People who are lesbian, gay or bisexual			
	People who are transgendered			
	People who are in a marriage or civil partnership			
	Women who are pregnant / on maternity leave			
9.	Is there scope for your proposal to eliminate discrimination, promote equality of opportunity	<i>The council is committed to ensuring that we meet the diverse needs of our community. As part of the Equality Act there is a <u>general duty as well as our moral obligation</u> where we are required to have ‘due regard’ to eliminating unlawful discrimination, advancing equality of opportunity and foster good relations between people who share a protected characteristic and people who do not. Outline how your proposal meets the general duty.</i>		

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No	Question	Details
	and/or foster good relations?	

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Section 3: Steps required to manage the potential impacts identified

No	Action	Details
10.	Summarise any positive impacts and how they will be realised most effectively?	<i>Outline any positive impacts that you have identified relating to equalities and how these impacts will be realised most effectively. What ways can the positive impacts be maximised? Use the action plan on page 6 to outline actions, responsible officers and timescales</i>
11.	Summarise any negative impacts and how these will be managed?	<p><i>Outline any negative impacts that you have identified relating to equalities and how these impacts will be managed / monitored so that they are reduced / eliminated or mitigated. What ways can the negative impact be minimised? Use the action plan on page 6 to outline actions, responsible officers and timescales.</i></p> <p>The main negative impacts are that there will be a reduced system capacity for Supporting People services. We are working to improve throughput in other services, to free up resources more quickly. Prioritisation for services is being reviewed to ensure that the people most in need are those who are prioritised for service. Supporting People will be monitoring the access times to service following the changes to understand the impact and may make further commissioning decisions should the impact become unacceptable</p>

Section 4: Course of Action

No	Action	Details
12.	State a course of action [please refer to action plan on page 9]	<p><i>Clearly identify an option and justify reasons for this decision. The following four outcomes are possible from an assessment (and more than one may apply to a single proposal). Please select from the 4 outcomes below and justify reasons for your decision - If '3' please provide full justification :</i></p> <p>Where: -</p> <p>Outcome 1: No major change required - EIA has not identified any potential for adverse impact in relation to equalities and all opportunities to promote equality have been taken.</p> <p>Nobody currently 'in' the service will lose a service, but there will be longer waits for 'new' clients.</p>

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Section 5: Monitoring and Action Plan

No	Action	Details
13.	Outline plans to monitor the actual impact of your proposals	<p><i>The full impact of decisions will only be known once it is introduced. Identify arrangements for reviewing the actual impact of proposals once they have been implemented. Please also use the action plan below.</i></p> <p>Waiting lists at the hub will be monitored, and if the impact becomes unacceptably high, then consideration will be given to procuring a new service to manage the impact.</p>

Please use the action plan below to summarise all of the key actions, responsible officers and timescales as a result of this impact assessment

Action plan

Please detail below any actions you need to take: -

No.	Action	Reason for action / contingency	Resources	Responsibility	Deadline date
1	<i>This should include actions highlighted from the sections 3, 4 & 5</i>				
2					
3					
4					

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